

# New Client Setup

**Please fill out the following.**

Business Name	
Business Address	Business Phone #
Owner Name	Email Address

**Please list all accounts you would like online access to:**

Account 1	Account 8	Account 15
Account 2	Account 9	Account 16
Account 3	Account 10	Account 17
Account 4	Account 11	Account 12
Account 5	Account 12	Account 13
Account 6	Account 13	Account 15
Account 7	Account 14	Account 16

**Would you like additional information on our Positive Pay Service?**  Yes |  No

Positive pay is a cash-management service employed to protect companies against altered checks and counterfeit check fraud. Amarillo National Bank uses positive pay to match the checks a company issues with those it presents for payment. Any check considered to be potentially fraudulent is sent back to the issuer for examination.

# Designation and Authorization of Administrator



By using any of Amarillo National Bank's Banking Services, Customer accepts all Customer Terms and Conditions.

**PLEASE READ ALL TERMS AND CONDITIONS CAREFULLY. ACCEPTANCE OF ALL TERMS AND CONDITIONS IS A CONDITION PRECEDENT TO CUSTOMER'S USE OF THE OFFERED BANKING SERVICES.**

**Each business customer must complete this form to designate an Administrator for your Accounts.**

Business Name
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**Name of Administrator that you want to grant access:**

Name	Phone #
Requested Username	Email

## To be reviewed and acknowledged by Customer's Executive Officer.

Customer authorizes the person described above be an Administrator on our behalf with regard to all user(s) and all accounts accessible through electronic banking. Customer authorizes the Administrator to manage the Accounts and complete administrator tasks as described in the Business Services and Customer Terms and Conditions. Customer gives the Administrator full and complete authority to interact with us and provide us with instructions on its behalf, which will include without limitation the ability to handle the following:

- Create Users
- Delete Users
- Set/Change limits for individual users
- Set/Change dual authorization requirements
- Assign specific account rights including view/deposit/withdrawal to each individual user
- Set/Change user permissions related to ACH and Wires (whether user can initiate from specific accounts, whether users have access to initiate debits and/or credits to/from each account)
- Set/Change user permissions related to templates (who can create templates, and which users can view which templates)

## Customer acknowledges, warrants and agrees that:

- Any Administrator, or any user who has been granted the ability to issue instructions in accordance with this authority, may receive disclosures relating to the account, and can accept the terms and conditions of the account, including interest rates and fees and charges, for and on behalf of you. Such disclosures and terms and conditions may be communicated to an Administrator or user electronically, including through electronic banking;
- Any instruction given or acceptance provided by an Administrator or a user in accordance with this authority does not need to be verified by us, and is issued with your full authority and will bind you as if you had issued the instructions;
- Any account opened in accordance with this authority will be automatically added with your designee as the Administrator.
- This authority is in addition to any other authority that the you have provided to us to open or operate accounts and it does not alter or replace any such authority;
- This authority will continue in full force and effect until we receive a written notice from you regarding the removal of an Administrator, and any users granted any level of authority.
- We reserve the right to cancel this authority at any time and for any reason without notice.
- All actions necessary, including obtaining any approvals or corporate authorizations, have been obtained to approve this authority and the contemplated transactions.

## Removing an Administrator.

Customer agrees to immediately advise Amarillo National Bank should designation of the person named as Administrator be revoked or the individual cease to be an employee of the business.

**IN CONSIDERATION OF THIS AUTHORIZATION, CUSTOMER AGREES TO INDEMNIFY AMARILLO NATIONAL BANK AS PROVIDED IN THE BUSINESS SERVICES AND CUSTOMER TERMS AND CONDITIONS.**

### Business Owner Name

Print	Signature	Date
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### FOR BANK USE ONLY

### Bank Officer Name

Print	Signature	Date
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